

MINUTES OF THE REGULAR COUNCIL MEETING

December 10, 2025

At 6:00 P.M. the meeting was called to order by Mayor Pro-Tem Terry Douglas.

A roll call of the Council resulted as follows:

Jenifer Cardenas
Ron Mercado
Terry Douglas
Lori Teeters

Officers Present: Clerk/Treasurer Lindsay Strobel, COP Paul Twidt, Building Inspector Keith Teeters, PW Director Mike Fitzgerald

Absent: Dennis Norris, Mayor Rod Plank

Also present: Kathy Apthorp (via Zoom)

Terry Douglas led in the Pledge of Allegiance.

PUBLIC HEARING

Ordinance No. 643: Amending Ordinance No. 556 Granting Avista a Gas Franchise

Councilmember Mercado moved to open the public hearing. Motion was seconded by Councilmember Teeters. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Absent	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas –Aye		

The Clerk read the Ordinance by title only.

AN ORDINANCE OF THE CITY OF KELLOGG, SHOSHONE COUNTY, IDAHO, AMENDING ORDINANCE 556 WHICH GRANTS AVISTA CORPORATION D/B/A AVISTA UTILITIES, A WASHINGTON CORPORATION, A NONEXCLUSIVE FRANCHISE TO LOCATE, CONSTRUCT, INSTALL, OWN, MAINTAIN, REPAIR, EXTEND, OPERATE AND USE GAS FACILITIES AND APPURTENANCES IN, UPON, OVER, UNDER, ALONG AND ACROSS THE PUBLIC RIGHT OF WAY UNDER THE JURISDICTION OF THE CITY OF KELLOGG FOR PURPOSES OF THE TRANSMISSION DISTRIBUTION AND SALE GO GAS; INCREASING THE FRANCHISE FEE; ESTABLISHING DURATION; PROVIDING SEVERABILITY; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

No members of the public were present to comment.

Councilmember Mercado moved to close the public hearing. Motion was seconded by Councilmember Cardenas. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Absent	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas –Aye		

Ordinance No. 644: Amending Ordinance No. 557 Granting Avista an Electric Franchise

Councilmember Teeters moved to open the public hearing. Motion was seconded by Councilmember Cardenas. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Absent	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas –Aye		

The Clerk read the Ordinance by title only.

AN ORDINANCE OF THE CITY OF KELLOGG, SHOSHONE COUNTY IDAHO, AMENDING ORDINANCE 557 WHICH GRANTS AVISTA CORPORATION, D/B/A/AVISTA UTILITIES, A WASHINGTON CORPORATION, AN NONEXCLUSIVE FRANCHISE TO LOCATE, CONSTRUCT, INSTALL, OWN, MAINTAIN, REPAIR, REPLACE, EXTEND, OPERATE AND USE ELECTRIC FACILITIES AND APPURTENANCES IN, UPON, OVER, UNDER, ALONG, AND ACROSS THE PUBLIC RIGHT-OF-WAY UNDER THE JURISDICTION OF THE CITY OF KELLOGG FOR PURPOSES OF THE TRANSMISSION, DISTRIBUTION, AND CONTROL OF ELECTRICITY; INCREASING THE FRANCHISE FEE; ESTABLISHING DURATION; PROVIDING SEVERABILITY; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

No members of the public were present to comment.

Councilmember Cardenas moved to close the public hearing. Motion was seconded by Councilmember Teeters. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Absent	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas –Aye		

ORAL COMMUNICATIONS

CONSENT CALENDAR

1. Approval or correction of the minutes of the November 12, 2025 regular council meeting.
2. Approval of payment of the bills for the month of November 2025 as presented. (Proving documents on file in the City Clerk’s office)
3. Treasurer’s Reports of Income & Expenditure and Quarterly Report.
4. Approval of Reports and Minutes of Committees and Commissions.

Motion was made by Councilmember Mercado to approve the consent calendar as presented, seconded by Councilmember Cardenas. Motion carried.

OLD BUSINESS

FEMA update on LOMR Mapping from Felicia Cassidy with Alta
FEMA’s contractor, CDM Smith, reached out to Alta via email on November 21. They requested model files. Alta provided the files on December 2.

DEQ Stormwater Project Phase 2 and 3 from Felicia Cassidy with Alta
Phase 2 stormwater is complete with all Billing included in December invoices, Report has been submitted to IDEQ (and the City). Phase 3 completed Oak and Chestnut with bidding for the remaining work planned for Spring of 2026.

NEW BUSINESS

Accept the November 4, 2025 Election Results, Canvassed by the Board of County Commissioners

Councilmember Mercado moved to accept the canvas. Motion was seconded by Councilmember Teeters. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Absent	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas –Aye		

Consideration on DeVries Business Services Document Destruction Services Agreement

This agreement replaces contract with Iron Mountain. DeVries is locally owned (Spokane) and will provide service for \$200 per year.

Councilmember Teeter moved to accept the canvas. Motion was seconded by Councilmember Cardenas. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Absent	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas –Aye		

ANNOUNCEMENTS AND REPORTS

Police Chief Twidt: Hired Nathan Jolley this week. Only went one and a half weeks without an officer. Happy to have him on board.

Public Works Director Fitzgerald: Would like to recognize Craig Turbak for his work on the Christmas decorations. Mercado says the ornaments are getting worn out. There are plans to replace them soon.

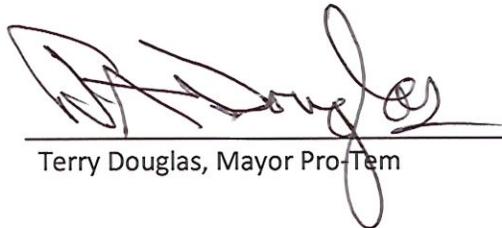
Council President Douglas: Need to talk about a contract city planner.

Councilmember Cardenas: Happy Holidays; thanks to staff

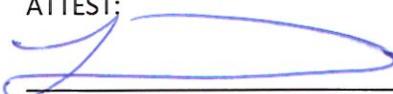
Councilmember Mercado: Thanks to the supervisors for professional leadership.

Councilmember Teeters: Merry Christmas.

There being no further business, the meeting was adjourned at 6:20 pm. The Council will meet at the regular time in December 2025.



Terry Douglas, Mayor Pro-Tem

ATTEST:

Lindsay Strobel, City Clerk/Treasurer