

MINUTES OF THE REGULAR COUNCIL MEETING

September 17, 2025

At 6:00 P.M. the meeting was called to order by Mayor Pro Tem Terry Douglas.

A roll call of the Council resulted as follows:

Jenifer Cardenas
Ron Mercado
Terry Douglas
Dennis Norris
Lori Teeters

Officers Present: Clerk/Treasurer Lindsay Strobel, COP Paul Twidt, Building Official Keith Teeters, PW Director Mike Fitzgerald

Also present: Danni Boylan, Luan Frank & Kathy Aphorp (via Zoom)

Absent: Jerry Cobb, Rod Plank, Monica Miller

Danni led in the Pledge of Allegiance.

ORAL COMMUNICATIONS

CONSENT CALENDAR

1. Approval or correction of the minutes of the August 13, 2025 regular council meeting and August 27, 2025 special council meeting
2. Approval of payment of the bills for the month of August 2025 as presented. (Proving documents on file in the City Clerk's office)
3. Treasurer's Reports of Income & Expenditure
4. Approval of Reports and Minutes of Committees and Commissions- Admin Committee minutes, Traffic Safety Committee

Motion was made by Councilmember Teeters to approve the consent calendar as presented, seconded by Councilmember Cardenas. Motion carried.

OLD BUSINESS

FEMA update on LOMR Mapping from Felicia Cassidy with Alta IDEQ and Basin Commission to finalize new application. All modeling is complete. Drafting a letter to Senator Crapo. We were able to get a case # to refer to.

DEQ Stormwater Project Phase 2 and 3 from Felicia Cassidy with Alta
Phase 2 nearly complete. Updated budget to be provided this week including a request for change to cover reporting. Check out Kellogg east, it's looking great and growing well. Phase 3 pricing has been received and the city and I need to discuss priorities and contracting for this fall. We will need property owner agreements and survey to complete most.

Kellogg Levee Preliminary Engineering from Felicia Cassidy of Alta
No updates. Still waiting on army corps review.

NEW BUSINESS

Consideration on Resolution 2025-08 Lease with Coeur d'Alene Bike Co.
Coeur d'Alene Bike Company has been a steady tenant and is now up for five-year lease review.

Councilmember Mercado moved to read the Resolution by title only. Motion was seconded by Councilmember Cardenas. Motion carried.

RESOLUTION # 2025-08

A RESOLUTION OF THE CITY OF KELLOGG, IDAHO, AUTHORIZING AND APPROVING A LEASE AGREEMENT WITH COEUR D' ALENE BIKE COMPANY; AUTHORIZING THE MAYOR TO EXECUTE SUCH AGREEMENT ON BEHALF OF THE CITY; PROVIDING FOR RELATED MATTERS; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kellogg is authorized to lease a portion of real and personal property as provided in Section 50-1407, Idaho Code; and

WHEREAS, the City of Kellogg desires to lease a portion of real property located at 21 Railroad Avenue in Kellogg, Idaho, to Alex Castagno and Chris Caro d/b/a Coeur d' Alene Bike Company.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Kellogg that as follows:

SECTION 1: The City Council hereby finds and declares that the real property located at 21 Railroad Ave., is not otherwise needed for City purposes.

SECTION 2: The City Council hereby finds and declares that the terms of the Lease Agreement, substantially in the form attached hereto as Exhibit "A," are just and equitable.

SECTION 3: The Lease Agreement with Alex Castagno and Chris Caro d/b/a Coeur d' Alene Bike Company substantially in the form of the Lease Agreement attached hereto is Exhibit "A" is hereby approved.

SECTION 4: That the Mayor is hereby authorized to execute the Lease Agreement on behalf of the City.

BE IT FURTHER RESOLVED, this Resolution shall take effect and be in force from and after its passage and approval.

Dated, this 17th day of September 2025.

City of Kellogg
Shoshone County, Idaho

ATTEST:

Lindsay Strobel, City Clerk

By: _____
Terry Douglas, Mayor Pro-Tem

Councilmember Cardenas moved to adopt the Resolution. Motion was seconded by Councilmember Norris. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Aye	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas –Aye	Cobb- Absent	

Consideration on Magnuson, McHugh, Dougherty Audit Engagement Letter

Councilmember Mercado motioned to allow Council President to sign the agreement. Motion was seconded by Councilmember Teeters. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Aye	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas –Aye	Cobb- Absent	

Consideration on Library Board Vacancy Letter of Interest

Former Library Director Danni Boylan expressed interest in filling the vacant library board position.

Councilmember Cardenas motioned to appoint Danni per the Mayor’s recommendation memo dated 9/10/25. Motion was seconded by Councilmember Teeters. Motion carried.

Consideration on Law Enforcement Policy Center License Agreement

Councilmember Mercado moved to allow Council President/Chief of Police to sign the agreement. Motion was seconded by Councilmember Norris. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Aye	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas –Aye	Cobb- Absent	

ANNOUNCEMENTS AND REPORTS

Chief of Police Twidt: Hemi Charger is being worked on by the fantastic city mechanic. We saved money by using in-house labor. This, the oldest charger, is being taken out of rotation and given to Lieutenant Johnson to drive. This should extend the life of the vehicle.

Public Works Director Fitzgerald: After some delay, we are back on task for getting contractor to fix the encroachment. Sidewalk project has been problematic with tearing out and filling in not being in sync. There have been a lot of citizen complaints. Terry asked what the City could do to communicate better with the public. Mike thinks we should just deal with phone calls as the come in. Delays in production seem to be workforce and concrete supply based. DEQ work on Mountain View Park is starting up again. It may continue into next year. "Under Construction" signage has been requested. Mercado expressed concerns about keeping grass and weeds under control. A modular office has been located from Silver Mountain.

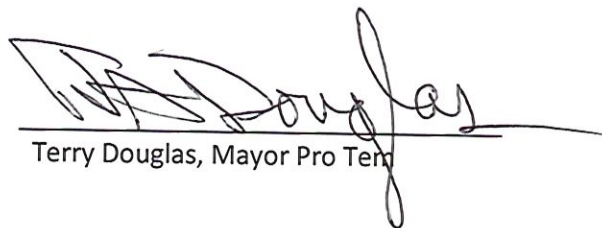
Building Official Keith Teeters: Mike did a great job on the Pool fountain landscaping.

Councilmember Douglas: Jerry Cobb has turned in his letter of resignation from City Council. He will be available for help on future projects. Letters of interest in the Council vacancy will be accepted by the Mayor.

Councilmember Mercado: Shout out to the Mayor for all his hard work.

Councilmember Norris: The flowers at Uptown Hair Studio are incredible. The City should send a letter of recognition to the owner.

There being no further business, the meeting was adjourned at 6:32 pm. The Council will meet at the regular time in October 2025.


Terry Douglas, Mayor Pro Tem

ATTEST:


Lindsay Strobel, City Clerk/Treasurer