

**CITY OF KELLOGG 5.5% LOCAL OPTION NON-PROPERTY TAX ( L.O.T.) REMITTANCE SLIP**

**REPORTING IS DUE BY THE 20TH, EVEN IF PAYMENT IS BEING REMITTED BY HOSTING SITES ON YOUR BEHALF,  
OR THERE ARE ZERO SALES TO REPORT AS REFLECTED ON THE ACCOMPANYING PAYOUT HISTORY.**

Permit no.:

**Fill in all grey cells.**

Reporting month:	1	TOTAL GROSS SALES Payouts across <u>all</u> platforms		1. Total GROSS SALES based on a transaction history, payout summary, or other verifiable records.
Payor/owner name:	2	TOTAL L.O.T. (5.5%) Monthly room sales x .055	\$ -	2. This form will autocalculate the approximate amount of LOT based the amount in box 1.
Rental address:	3	L.O.T. PAID BY ONLINE HOSTING SITE <i>Vrbo &amp; Airbnb only</i>		3. If using only Vrbo & Airbnb, input the amount shown in box 2. <b>DO NOT USE OCCUPANCY TAX TOTAL FROM PAYOUT SUMMARY.</b>
	4	SUBTOTAL Line 2 less line 3	\$ -	4. Subtracts line 3 from line 2. If using other platforms besides Vrbo & Airbnb, this is the amount to be paid.
	5	PENALTY (REPORTING AFTER THE 20TH) 10% of tax due or \$10, whichever is greater	\$ -	5. Penalties are assessed when <u>this form, support docs, and/or payment</u> are not received by the 20th.
	6	<b>TOTAL L.O.T. DUE</b> Line 4 + line 5	\$ -	6. If only using Airbnb or Vrbo, this box will be empty. Otherwise, this amount is due by the 20th.

I, the undersigned, do hereby swear or affirm that the above information is true and accurate to the best of my knowledge.

DATE

SIGNATURE

**RETAIN A COPY OF THIS FORM FOR YOUR RECORDS**

MAIL REMITTANCE SLIP, SUPPORTING DOCS, AND/OR PAYMENT TO:  
CITY OF KELLOGG-ATTN: CLERK/TREASURER ·1007 MCKINLEY AVE · KELLOGG, ID 83837  
OR EMAIL [kelloggcity@kellogg.id.gov](mailto:kelloggcity@kellogg.id.gov)