



BUSINESS DEVELOPMENT PERMIT

File# _____

New Change in Information

Non-Refundable Fee: \$175.00

Application Information:

*Note: Permit will not be issued the same day as the application receipt

Name: _____ Phone #: _____ Cell #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Fax #: _____

Business Information:

Name: _____ Business Phone#: _____

Business Site Address: _____

Business Email: _____ Business Fax: _____

Applicant Status: (circle one) Owner Agent Tenant Contract Buyer

Property Owner Information:

Name: _____ Phone #: _____ Cell #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Fax #: _____

Business Information Cont.:

Business was established: _____ Number of Employees (full and part time): _____
Date

Days of Operation: _____ Hours: _____

Business Contact: _____ Emergency Contact: _____

Emergency Phone: _____ Number of paved parking spaces: _____

Business Development Permit Checklist:

	(circle one)	
Site Plan, Plat Map and Floor Plan	Yes	No
Agency Checklist (if applicable)	Yes	No
Smoke Detectors (if public access)	Yes	No
Fire Extinguishers (if public access)	Yes	No

Breif Description of Type of Business and Goods/Services that will be Sold/Provided:

I certify that all information, statements, attachments and exhibits transmitted herewith are true to the best of my knowledge

Applicant's Signature

Date

Owner or Representative Signature

Date

FOR OFFICIAL USE ONLY

Payment: Check # _____ Cash \$ _____

Received By: _____

Date: _____

Approved: _____

Declined: _____

Comments:
