

MINUTES OF THE REGULAR COUNCIL MEETING

February 14, 2024

At 6:00 P.M. the meeting was called to order by Mayor Pro Tem Terry Douglas.

A roll call of the Council resulted as follows:

Jenifer Cardenas
Ron Mercado
Terry Douglas
Dennis Norris
Jerry Cobb
Lori Teeters

Officers Present: COP Paul Twidt, BO Keith Teeters, Clerk/Treasurer Bobbyjean Jurkovich, Public Works Director Mike Fitzgerald, Community Planner Monica Miller, Project Manager Rod Plank, Alta Science & Engineering, Felicia Cassidy

Also present: Paige Olsen of SVEDC

Absent: Mayor Mac Pooler, Community Planner Monica Miller

Mayor Pro Tem Terry Douglas led in the Pledge of Allegiance.

ORAL COMMUNICATIONS

None

CONSENT CALENDAR

1. Approval of the January 2024 council meeting.
2. Approval of payment of the bills for the month of January 2024 as presented. (Proving documents on file in the City Clerk's office)
3. Treasurer's Reports of Income & Expenditure, Annual Street Report
4. Approval of Reports and Minutes of Committees and Commissions: Library asked for extra money to finish the Bunker Hill Project. The Clerk will take care of this.

Motion was made by Councilmember Mercado to approve the consent calendar as presented, seconded by Councilmember Norris. Motion carried.

OLD BUSINESS

FEMA update on LOMR Mapping from Felicia Cassidy with Alta
Meeting was held to discuss plan forward – Mike will update the council.

DEQ Stormwater Project Phase 1, 2 and 3 from Felicia Cassidy with Alta
Phase 1 is complete. Phase 2 is in design and Phase 3 will start with stormwater mapping in 2024.

Government Gulch EDA Design update from Felicia Cassidy of Alta
Road design is 60% and will be submitted for EDA review in February

Kellogg Levee Report from Felicia Cassidy of Alta
Discussed in FEMA update meeting – Alta recommends that the city works with Corps of Engineers to complete investigation work on existing levee.

PUBLIC HEARING-RESOLUTION 24-03 FEE SCHEDULE

Councilmember Mercado moved to enter into public hearing. Motion was seconded by Councilmember Cobb. Motion carried.

Clerk, Bobbyjean explained that there were existing fees that were omitted on the latest fee schedule, such as building reinspection fees, plan review and extension. Also updating and adding some Police fees, sign permits, event fees and tax roll fees. There was no additional public or Council comment.

Councilmember Mercado moved to exit the public hearing. Motion was seconded by Councilmember Norris. Motion carried.

NEW BUSINESS

Resolution 24-03 Fee Schedule

Mayor Pro Tem Douglas wanted clarification that the expanded KPD paper service area would not take away from the officers' primary duty of policing the city. Chief Twidt assured that paper services out of town would only occur when there was more than one officer on duty.

Councilmember Mercado motioned for the clerk to read the resolution by title only. Motion was seconded by Councilmember Cardenas. Motion carried.

RESOLUTION # 2024-03

A Resolution of the City of Kellogg, Shoshone County, State of Idaho initiating fee increases for miscellaneous City services.

City of Kellogg Shoshone County, Idaho

WHEREAS, the City of Kellogg has a need to charge for certain services.

WHEREAS, pursuant to Idaho Code 63-1311A the City of Kellogg held a hearing on the fee increases.

WHEREAS, some fees listed may not have been increased, just shown for the accuracy of listing fees together.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Kellogg that as follows:

SECTION 1: As of February 14, 2024 the fees for garbage and refuse will not be increased as per Exhibit A attached hereto

SECTION 2: As of February 14, 2024 the fees for sewer maintenance will not be increased as per Exhibit B attached hereto.

SECTION 3: As of February 14, 2024 the fees for Greenwood Cemetery will not be increased as per Exhibit C attached hereto.

SECTION 4: As of February 14, 2024 the fees for the Kellogg Pool will not be increased as per Exhibit D attached hereto

SECTION 5: As of February 14, 2024 the fees for building permits will be increased as per Exhibit E attached hereto

SECTION 6: As of February 14, 2024 the fees for short term rentals will not be increased as per Exhibit F attached hereto

SECTION 7: As of February 14, 2024 the fees for police violations will be increased as per Exhibit G attached hereto

SECTION 8: As of February 14, 2024 miscellaneous fees and permit costs will be increased per Exhibit H attached hereto

BE IT FURTHER RESOLVED, this Resolution shall take effect and be in force from and after its passage and approval.

Dated, this 14th day of February, 2024. *City of Kellogg*

ATTEST: *Shoshone County, Idaho*
By _____
Mayor Mac Pooler

*_____
Bobbyjean Jurkovich, City Clerk*

Councilmember Cobb motioned to approve Resolution 24-03. Motion was seconded by Councilmember Cardenas. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Aye	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas – Aye	Cobb- Aye	

Consideration on Iron Mountain Secure Shredding Services Agreements

These agreements allow for the periodic disposal of confidential City documents. One, is initial pick up of materials. The other, is for a secure bin to be picked up when full, however often that would be required.

Councilmember Cobb moved to approve the agreements. Motion was seconded by Councilmember Mercado. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Aye	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas – Aye	Cobb- Aye	

Resolution 24-04 Records Destruction

Councilmember Norris motioned for the clerk to read the resolution by title only. Motion was seconded by Councilmember Cobb. Motion carried.

RESOLUTION # 2024-04

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF KELOGG, ID AUTHORIZING THE DESTRUCTION OF SEMI-PERMANENT AND TEMPORARY RECORDS

*WHEREAS, Idaho Code 50-907(2) provides for the destruction of semi-permanent records not less than five (5) years after the date of issuance or completion of the matter contained within the record, and
WHEREAS, Idaho Code 50-907 (3) provides for the destruction of temporary records not less than two (2) years after the date of issuance or completion of the matter contained within the record, and
NOW, THEREFORE, BE IT HEREBY RESOLVED by the Mayor and Council of the City of Kellogg, Idaho as follows:*

Section 1: The City’s Attorney has reviewed and recommended the approval for the destruction of the foregoing semi-permanent and temporary records attached as Exhibit “A” which shall be disposed of under the direction and supervision of the city clerk.

SECTION 2: This resolution shall be in full force and effect upon its passage and approval.

PASSED this _____ day of February 2024.

Mac Pooler, Mayor

ATTEST:

Bobbyjean Jurkovich, City Clerk

Councilmember Mercado motioned to approve Resolution 24-04. Motion was seconded by Councilmember Cardenas. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Aye	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas – Aye	Cobb- Aye	

Selection of SVED Banner Design

Mayor Pro Tem Douglas moved this item up, due to time constraints. SVEDC was awarded grant money to install pole banners within the city. A design contest was held, and a winner was decided by community vote. The banners, though obtained by SVEDC, will be the property of and be maintained by the City of Kellogg.

Councilmember Cobb motioned to approve the banner design suggested by SVEDC. Motion was seconded by Councilmember Mercado. Motion carried.

Activity Request for Leadman Triathlon April 20, 2024

Council member Mercado explained the history and charitable contributions of this Rotary Club sponsored event. He hopes all will go smoothly, as in the past, with little stress on City resources. All are hoping for enough snow.

Councilmember Mercado moved to approve the request. Motion was seconded by Councilmember Cardenas. Motion carried.

Resolution 24-05 Purchase of Elgin Sweeper Company Crosswind Water Tank

The old sweeper was purchased, used. It is more economical to update and repair, than to purchase a new one.

Councilmember Mercado motioned for the clerk to read the resolution by title only. Motion was seconded by Councilmember Norris. Motion carried.

RESOLUTION # 2024-05

A RESOLUTION OF THE CITY OF KELLOGG, SHOSHONE COUNTY, STATE OF IDAHO, APPROVING AND AUTHORIZING THE CITY TO PURCHASE An ELGIN SWEEPER COMPANY CROSSWIND WATER TANK FOR USE BY THE CITY.

CITY OF KELLOGG
Shoshone County, Idaho

WHEREAS, the city is in need of a repairs to the city owned 2003 Elgin Crosswind Sweeper; and

WHEREAS, the City has sufficient funds to repair the sweeper.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and the City Council of the City of Kellogg, Idaho, approve the purchase of an Elgin Sweeper Company, Crosswind Water Tank, Serial # 2089(B)-2TP 2788-R2 for a purchase price of \$52,480.23.

BE IT FURTHER RESOLVED, this Resolution shall take effect and be in force from and after its passage and approval.

DATED this 14th day of February, 2024.

CITY OF KELLOGG
Shoshone County, Idaho

By _____
Mac Pooler, Mayor

ATTEST:

Bobbyjean Jurkovich, City Clerk

Councilmember Cardenas moved to approve the resolution. Motion was seconded by Councilmember Cobb. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Aye	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas – Aye	Cobb- Aye	

Consideration on Alta Science & Engineering Contract No. A20-017 for On Call Services

Councilmember Cobb moved to approve the resolution. Motion was seconded by Councilmember Cardenas. A roll call vote of the Council resulted as follows:

Teeters –Aye	Norris – Aye	Motion carried
Mercado – Aye	Cardenas - Aye	
Douglas – Aye	Cobb- Aye	

Activity Request for Yellowstone Trail Auto Gathering, Car Show, & Swap Meet

Councilmember Mercado moved to approve the request. Motion was seconded by Councilmember Cobb. Motion carried.


REPORTS FROM STAFF

Chief Twidt: Sheriff Gunderson, who was liked and respected by all, has passed away. The officers will participate in a law enforcement procession from the funeral home to the high school, where the service will be held.

ANNOUNCEMENTS AND REPORTS

Councilmember Mercado: Requests that the department heads hold a weekly meeting to keep each other apprised of what is going on in their departments. The meetings should be held at a set time and date, to allow for Councilmembers to drop by when they need to.

There being no further business, the meeting was adjourned at 6:40 pm. The Council will meet at the regular time in March 2024.



Mayor Pro Tem Terry Douglas

ATTEST:



Bobbyjean Jurkovich, City Clerk/Treasurer