

City of Kellogg
 1007 McKinley Avenue
 Kellogg, ID 83837
 Phone (208) 786-9131
 Fax (208) 784-1100
 kellogg_city@usamedia.tv

For staff use:
PERMIT NUMBER: _____

PUBLIC WORK SITE INSPECTION FEES AND RIGHT-OF-WAY PERMIT

Project Name: _____ Date: _____ Job #: _____
 Project Address: _____ Subdivision Name: _____
 Section: _____ Township: _____ Range: _____ Lot: _____ Block: _____
 Applicant's Name: _____ Phone: _____ Cell: _____
 Applicant's Address: _____ Fax: _____
 Contractor's Name: _____ Phone: _____ Cell: _____
 Plans Required: Yes No Plan Name/Date: _____
 Licensed Public Works Contractor #: _____ Contractor's Insurance on File (Exp. Date): _____
 Commercial R-O-W Permit: \$ _____ Activity: _____
 Residential R-O-W Permit: (\$100.00) \$ _____ Road Bore Utility Trench Curb Construction
 Utility R-O-W Permit: (\$100.00) \$ _____ Drainage Swales Paving
 City Utility/Cap Meter Fees \$ _____ Sanitary Sewer Connection Sidewalk
 Site Inspection Fees \$ _____ Water Connection Asphalt Cut/Patch
 Re-Inspection Fees \$ _____ Driveway/Approach Construction
 Road/lane Closure \$ _____ Utility Trench Grading
 Other _____ \$ _____ Other _____
 Performance Fee Deposit (\$1000.00) \$ _____
 Mass Grading Permit: \$ _____ Waiver Request Frontage Improvements \$300
 Total Collected Fee(s)/Deposit: \$ _____ Location: _____

1. All work within public rights-of-way shall be performed by a Bonded Idaho licensed public works contractor with current insurance (unless exempt under Idaho law), and comply with City of Kellogg Standards, and the current edition of the Idaho Standards for Public Works Construction.
2. Barricades and signage shall conform to the Manual or Uniform Traffic Control Devices. All road/lane closures require 24-hour advance notice and an additional permit.
3. All public improvements shall be inspected by the City of Kellogg Public Works Department (for inspections call 786-9131).
4. Placement of actual construction shall be coordinated with Public Works Department, once locates are in place.
5. Re-inspection fees of at least the base right-of-way permit amount may be charged for work failing inspection or not being ready at the requested re-inspection time.

Remarks: _____

This permit becomes null and void if work or construction is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time, after work is commenced. I hereby certify that I have read and examined the application and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or performance of construction.

If all work is done to meet the Public Works guidelines stated in this permit, the Performance fee will be refunded, or a portion, depending on the performance of the job completed. ****The refund could take up to 90 days to process.** Thank You.

Applicant's Signature: _____ Check # _____ Date: _____

FOR CITY STAFF USE:

Application: Approved Denied By: _____ Date: _____

PW Sign Off: _____ Date: _____ Refund Check # _____ Amount \$ _____

SITE DISTURBANCE PERMIT REQUIREMENTS AND PROCEDURES

Connections – Notice to City:

Notice must be given to the Superintendent of Public Works by any person desiring to conduct work within a city right-of-way, prior to commencing, and when such work will be ready for inspection.

All such changes, reconstruction or relocation by the permit holder shall be done in such manner as will cause the least interference with any of the City's work and the City shall in no way be held liable for any damage to the permit holder by reason of any such work by the City, its agents or representatives, or by the exercise of any rights by the City upon the streets, alleys, public places or structures in question.

During the progress of the work such barriers shall be erected and maintained as may be necessary or as may be directed for the protection of the traveling public; the barriers shall be properly lighted at night.

Any utility cut in the City right-of-way will be over excavated by 18" on all sides and to a depth of at least 12" below the existing road surface within the right-of-way.

Except as herein authorized, no excavation shall be made or obstacle placed within the limits of a city street or alley in such a manner as to interfere with travel over said road.

Except as herein authorized, no excavation shall be made or obstacle placed within four (4) feet of the edge of the pavement.

If the work done under this permit interferes in any way with the drainage of a city road or alley, the permit holder shall wholly and at its own expense make such provision as the city may direct to accommodate and properly treat such drainage.

Inspection – Report:

- A. Inspection of the completed work prior to and during covering shall be made by the Superintendent of Public Works or other inspector duly authorized by the City. Filling and compaction shall be permitted only in the presence of the Superintendent of Public Works or other inspector duly authorized by the City.
- B. Inspector will review the completed work, ascertain that materials, workmanship, and construction details comply with standards and permit plans and conditions. Upon a finding of satisfactory and compliant construction, the inspector will sign the permit as complete providing adequate backfilling compaction and covering is evidenced.
- C. Copies of the completed reports are to be filed with the City of Kellogg. The original should remain with the owner of the property.

Paving

Except as herein provided, no utility cut will be paved until proof of compaction is evidenced by a completed report signed by the Public Works Director or his designee.

Any utility cut that runs with the traveling lane will be paved to the center of the road. If the utility cut runs down the center of the roadway the full width of the roadway will be paved.

On completion of said work herein contemplated all rubbish and debris shall be immediately removed and the roadway and roadside shall be left neat and presentable and satisfactory to the City.

The City hereby reserves the right to order the change of location or the removal of any structure authorized by this permit at any time, said change or removal to be made at the sole expense of the party or parties to whom this permit is issued, or their successors and assigns.

In accepting this permit the permit holder, its successors, and assigns, agrees to protect the City and save to harmless from all claims, actions, or damages of every kind and description which may accrue to or be suffered by any person or persons, corporation, or property by reason of the performance of any such work, character of materials used, or manner of installation, maintenance, and operation or by the improper occupancy of rights of way or public place or public structure, and in case any suit or action is brought against the City for damages arising out of or by reason of any of the above causes, the permit holder, its successors or assigns will upon notice to it or them or commencement of such action, defend the same at its or their own sole cost and expense and will satisfy any judgment after the said suit or action shall have finally been determined if adverse to the City.

_____ I have read and understand the above requirements and procedures relating to this permit.