City of Kellogg

Phone: 208.786.9131
Fax: 208.784.1100
1007 McKinley Avenue
Kellogg, Idaho 83837

SHORT TERM RENTAL OPERATOR PERMIT APPLCIAITON

Title 5, Chapter 17 of the Kellogg Municipal Code requires a valid permit for all short-term rentals (rentals less than 30 days). **An application fee of $250.00 must accompany this application (Resolution 2022-05) There is an annual renewal fee of $25.00 due on or before October 1st of each year (Resolution 2015-13).** Application and renewal fees must be paid with cash or check only.

Property Owner Information:

Operator Name_____ Phone #_____

Mailing Address_____ City _____ State_____ Zip_____

Email_____ Fax_____

Short Term Rental Properties Information (more space is available on back side for additional properties):

Rental Property #1 Address_____ # of Bedrooms_____

Number of Parking Spaces_____ Parking Location(garage, driveway, etc.)_____

Rental Property #2 Address_____ # of Bedrooms_____

Number of Parking Spaces_____ Parking Location(garage, driveway, etc.)_____

You must provide a local emergency contact person who is available 24/7/365 to answer and respond to questions and complaint calls within 60 minutes. This person must be able to physically be at the rental location within 60 minutes. You may have one contact person for multiple rentals.

Local Emergency Contact Person_____ Phone #_____

Email_____ Address_____

By signing this Short-Term Rental Permit Application you have acknowledged that you have completed this application in good faith, have received copies of the Good Neighbor policy and regulations and understand and accept the responsibility of providing copies to the responsible person in each rental party as well as placing a copy of the Good Neighbor Policy and Regulations in each rental property. All short-term rentals shall maintain a current refuse collection subscription (Ordinance #594).

Your permit number shall appear in any advertisement or internet site advertising rentals.

Application completed by (please print):_____

Signature:_____ Date:_____

For City Use Only:
Site Verification Date:_____
Total Number of Units Permitted:_____
Date Issued:_____
Building Official Signature:_____

City of Kellogg Planning and Building Department
1007 McKinley Ave
Kellogg, ID 83837
Office 208-786-9131
Cell 208-661-0494

Revised 12/22/2022

ADDENDUM FOR SHORT-TERM RENTAL OPERATION PERMIT APPLICATION

Short-Term Rental Properties:

Rental Property #3 Address_____ # of Bedrooms_____

Number of Parking Spaces_____ Parking Location(garage, driveway, etc.)_____

Rental Property #4 Address_____ # of Bedrooms_____

Number of Parking Spaces_____ Parking Location(garage, driveway, etc.)_____

Rental Property #5 Address_____ # of Bedrooms_____

Number of Parking Spaces_____ Parking Location(garage, driveway, etc.)_____

Rental Property #6 Address_____ # of Bedrooms_____

Number of Parking Spaces_____ Parking Location(garage, driveway, etc.)_____

Rental Property #7 Address_____ # of Bedrooms_____

Number of Parking Spaces_____ Parking Location(garage, driveway, etc.)_____

Rental Property #1 Address_____ # of Bedrooms_____

Number of Parking Spaces_____ Parking Location(garage, driveway, etc.)_____

Rental Property #1 Address_____ # of Bedrooms_____

Number of Parking Spaces_____ Parking Location(garage, driveway, etc.)_____

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