



Phone: 208.786.9131
Fax: 208.784.1100
1007 McKinley Avenue
Kellogg, Idaho 83837

Building Department Permit Application

All building permit fees must be paid with cash or check only.

The following information may not be required for all building permit applications, but please complete the areas which pertain to your project. This is **not** a building permit. No construction can begin until a building permit is issued. Commercial construction or new construction requires **TWO SETS OF PLANS** from the contractor (**must be at least 24"x18"**). **Site plans must show:** boundaries and dimensions, proposed and existing structures, setbacks, roads, parking, sewer/septic facilities, and other pertinent information.

Electrical, plumbing, and mechanical permits are issued and inspected by the State of Idaho:
1-800-955-3044 dbs.idaho.gov

Select all types of work that will be done: New Construction Addition Alteration Demolition
 Fence Installation/Modification Re-Roof Siding Installation Sign Installation
 Mobile/Manufactured Home Setting Floodplain Development

Section 1: Please complete this section for ALL PERMITS.

Property Owner Name: _____ Phone#: _____

Mailing Address: _____

Contractor/Applicant Name: _____ Phone#: _____

State Contractor Registration Number: _____

Mailing Address: _____

Worksite Address: _____

Tax Parcel #: _____

Legal Description: Lot _____ Lot Size: _____ Block #: _____

Addition: _____

Applicant Status: Owner Agent Tenant Contract Buyer

Section 2: Please complete this entire section for new construction, additions, and alterations.

Total Square Footage of Building: _____ Height: _____

of Existing Buildings on Lot: _____ Use of Building: _____

Value of Project: _____

Purpose of Permit: _____

Section 3: Please complete this entire section for a Demolition Permit.

811 Utility Locate Called? _____ Date Called: _____ Expected Start Date: _____

of Structures to be Demolished: _____

Types of Materials Being Removed From Site: _____

Method of Removal(City of Kellogg Roll-Off, Commercial Demolition Company, etc.):

Describe Noise, Odor, Dust, and Traffic Impact:

Section 4: Please complete this entire section for a Sign Permit. (site plan for sign and two(2) color copies of proposed sign required)

Business Name: _____

Sign Dimensions: _____

Installation type: New Replacement -Existing Sign Dimensions: _____

Sign Type: Wall Awning Mural Free Standing(freeway location, must have height and illumination for proposed sign) Projecting(must have projecting distance from building and ground)

Sandwich(site plan of location in parking lot) Sandwich(site plan of locaiton on sidewalk)

Type of mounting devices: _____

Building Façade Dimensions(if applicable): _____

Section 5: Please complete this entire section for a Floodplain Development Permit.

OFFICE USE ONLY
<input type="checkbox"/> EC <input type="checkbox"/> No-Rise <input type="checkbox"/> CLOMR <input type="checkbox"/> Attachments
<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Subject to COA

Flood Zone: _____ Floodway BFE: _____ Map & Traxlot #: _____

FIRM Map & Panel #: _____ Minimum Lowest Floor Elevation: _____

Structural Development (select all that apply)

Type of Structure: Residential(1 to 4 units) Residential(more than 4 units) Mixed Use

Non-Residential(Elevated) Non-Residential(Floodproofed-attached certificate)

ManufactuVred Home on Individual Lot Manufactured Home in Park

Type of Structural Activity: New Structure Existing Structure Replacment of Exisiting Structure

Relocation of Existing Structure Addition to Existing Structure Remodel of Exisitng Structure

Other: _____

Valuation Information:

Estimated Market Value of Existing Structure: _____

Cost of Proposed Construction: _____

Other Development Activities (select all that apply)

- Tree, Vegetation and/or Debris Removal
- Drainage Improvement
- Stream Bank Stabilization
- Grading(attach grading plan)
- Fence or Wall Construction
- Swimming Pool Installation
- Roadway or Bridge Construction
- Watercourse Channel Modification
- Dredging
- Mining
- Excavation: cu yds _____
- Fill Placement: cu yds _____
- Other Development Activity: _____

If the value of an addition to a structure equals or exceeds 49% of the market value of the structure before the addition or alteration, the project is a substantial improvement and must comply with the minimum development requirements established in Chapter 8.24 of the CPMC. A relocated structure must be treated as new construction.

Section 6: Please complete this section for a Fence Permit.

Attach a drawing of the plans for the fence including height of the fence.

All entities marked below must be contacted for approval prior to the issuance of a building permit.

Please call the appropriate phone number listed to make an appointment.

Entity Requiring Approval	Contact	Date	Signature	Initial for final inspection
Building Dept	Keith Teeters 208-786-9131			
Flood Plain	Keith Teeters 208-786-9131			
Planning & Zoning	Monica Miller 208-786-9131			
Shoshone Cnty Fire Dist #2	Scott Dietrich 208-784-1188			
Traffic Safety	Paul Twidt 208-784-1131			
CSC Water Dist	Chad Nelson 208-786-9141			
Panhandle Health Dist	Lindsay Stores 208-783-0707			
Public Works Director	Mike Fitzgerald 208-786-9131			
South Fork Sewer Dist	Pete Stayton 208-753-8041			
Avista	Allison Blalack 208-786-6931			
Dept of Water Resources	Keith Franklin 208-769-1450			
Optimum	208-751-1151			
Williams Pipeline	Audie Newson 509-465-3326			

By signing below, I hereby acknowledge that I have read this application and state that the above information and statements I have made are correct. I agree to comply with all ordinances and state laws regulating building and construction.

Signature

Printed Name

Date

City of Kellogg Building Official

Keith Teeters

Keith.teeters@kellogg.id.gov

Office: (208) 786 9131

Cell: (208) 661 0494