

CITY OF KELLOGG

Sewer Maintenance & Sanitation Department

1007 McKinley Ave.

Kellogg, ID 83837

Telephone: (208) 786-9131 Fax: (208) 784-1100

Email: bobbyjean.hilliard@kellogg.id.gov

CHANGE OF MAILING ADDRESS REQUEST

City Account #: _____ Service Address: _____

Phone #: _____

Owner(s) Name: _____ Email: _____

Property Owner(s) Mailing
Address: _____

Please change my mailing address to (Note: If you use a property management company, include the company's name and telephone number):

In accordance with Kellogg City Municiple Code, my signature below indicates the following:

I understand that the City of Kellogg will provide utility services in my name only, and that this change request is specifically for mailing address purposes.

I agree that I remain solely responsible for payment of utility charges at the above referenced service address until such time that I am no longer the legal owner of the subject property and have notified the City in writing of the name and address of subsequent owner.

I agree that if a rental agreement between me and any property management entity, or any tenant, requires a tenant or property management entity to pay the utilities, I will remain ultimately obligated to pay the user fees and any associated late fees applicable to the above referenced service address.

I acknowledge that services may be turned over for collection, or other means applicable by law, for non-payment of services

Owner Sign: _____ Date: _____

The City of Kellogg provides services to its citizens without regard to race, religion, color, sex, age, national origin or disability.

2/28/2019