

MINUTES OF THE REGULAR COUNCIL MEETING

January 8, 2020

At 6:00 P.M. the meeting was called to order by Mayor Mac Pooler.

A roll call of the Council resulted as follows:

Sid Armstrong
Ron Mercado
Terry Douglas
Dennis Norris
Ron Delcamp
Anna Moody

Officers present were:

Mayor Mac Pooler
City Clerk /Treasurer Nila Jurkovich
Building Official Mark Magnus
Chief of Police David Wuolle
Superintendent of Public Works Craig Lewis

Mayor Pooler asked for a moment of silence to honor those who lost their lives in the recent avalanche at Silver Mountain. We are appreciative of those who are helping with the search. Our thoughts and prayers go out to all.

ORAL COMMENTS

Councilmember Moody introduced Mr. Jake Garringer, who works in the office of the Governor. Mr. Garringer stated his office is located in Post Falls, and wanted to let the Council and Mayor know he is available at any time.

STAFF REPORTS

Chief of Police Dave Wuolle

Report was submitted. The new employee resigned as of December 31, 2019. There were no property loss reports for the month of December.

Thanks were given to his department for their continued work.

Building Official Mark Magnus

Report was submitted. Councilmember Delcamp discussed the ADA updates that will be forthcoming. Panhandle Area Council is in need of an updated report as the City has a new ICDBG that is for the new building for Shoshone County Fire District #2.

Councilmember Mercado inquired on the status of the Lincoln Building on McKinley Avenue and was advised they have a crew of 2 – 3 people and are continuing on their work.

Superintendent of Public Works Craig Lewis

Report was submitted. Councilmember Mercado requested that protective barriers be placed on the Hill Street sleigh hill so the sleigh-riders are protected from hitting into the Scout House.

CONSENT CALENDAR

1. Approval or correction of the minutes of the December 11, 2019 regular council meeting.
2. Approval of payment of the bills for the month of December 2019 as presented. (Proving documents on file in the City Clerk's office)
3. Treasurer's Reports of Income & Expenditure.
4. Treasurer's Quarterly Report to be posted on the City's website in January 2020.
5. P&Z Commission minutes: None
6. Report of Commissions and Committees:

Administrative Minutes from the December 19, 2019 meeting.
Recommendations: a) Accept the audit report as prepared by Magnuson McHugh Auditing Firm for fiscal year 2018/2019 audit. b) Change the sewer/sanitation monthly payment due date from the last business day of each month to the 15th of each month, with a three day grace period before any late fees are assessed to an account on payments received after the 15th of each month, starting with the January 2020 billing.

It was moved by Councilmember Douglas and seconded by Councilmember Mercado to approve the Consent Calendar as presented.

Motion carried.

OLD BUSINESS

EPA Road Remediation & Sewer Projects– Ben Davis, Alta Science & Engineering

Mr. Davis updated the Council stating the 2019 McKinley Paved Roads project has been closed with DG&S, and the project came in under budget by \$3,500.

For the Phase 2 and Phase 3 closing of the projects should be in February 2020. The inlet grate is done, and waiting for the water to reside, the fencing should be installed next week.

NEW BUSINESS

Oath of Office

City Clerk Nila Jurkovich gave the oath of office for returning councilmembers Anna Moody, Sid Armstrong and Terry Douglas.

Council President

Councilmember Mercado stated that Councilmember Douglas has done an awesome job, he has the City at the fore front of his mind, and is pretty amazed of what he has done as the past as Council President in the last few years.

It was moved by Councilmember Armstrong and seconded by Councilmember Mercado to nominate Councilmember Terry Douglas as Council President.

Motion carried.

2020 General Service Committee Assignments.

The Mayor presented the following committee assignments for the Council's approval:

GENERAL SERVICES COMMITTEES FOR 2020

ADA COORDINATOR & 504 COORDINATOR FAIR HOUSING RESOURCE OFFICER <u>CITY HALL/BUILDINGS</u> Mark Magnus	<u>PUBLIC WORKS/STSWR/SANI/PARK</u> Rod Plank - Chair Ron Mercado Dennis Norris
<u>COUNCIL PRESIDENT</u> Terry Douglas	<u>PERSONNEL</u> Terry Douglas, Chair Anna Moody Rod Plank Sid Armstrong
<u>LIBRARY BOARD</u> As constituted – see next page Council. Anna Moody	
<u>POLICE DEPARTMENT</u> Ron Mercado, Chair Anna Moody Dennis Norris	<u>DEPOT BUILDING</u> Terry Douglas, Chair Anna Moody Ron Delcamp

MCKINLEY AVE/EAGLE CREST

Terry Douglas, Chair
Rod Plank
Mac Pooler

BLDG DEPT/P&Z

Ron Delcamp, Chair
Dennis Norris
Rod Plank

ADMINISTRATIVE COMMITTEE

Terry Douglas, Chair
Ron Mercado
Sid Armstrong

DEPARTMENT SUPERVISORS

Nila Jurkovich, Clerk/Treasurer
Dave Wuolle, Chief of Police
Mark Magnus, Building Official
Craig Lewis, Superintendent of PW
Collin Coles, Planning Consultant
Rod Plank, Project Manager

PLANNING & ZONING, FAIR HOUSING ADVISORY & ADA

Francis Pooler, Chair
Dan Ruff, Vice Chair
Chad Meyer
Ken Nelson
Adam Dorsey
Mark Magnus, Building Official
Collin Coles, Planning Cons.

TRAFFIC SAFETY

Terry Douglas, Chair & City Rep
Nila Jurkovich, C/T
Dave Wuolle, Chief of Police
Craig Lewis, Public Works Sup
Collin Coles, Planning Consultant
Mark Aamodt, Fire Chief
Lori Osterberg, School Dist. Rep.
Mike Domy, Member at Large
Ben Davis, City's Civil Engineer

TREE COMMITTEE

Lou Larson
Iver Larson
April Muhs
Nuel Wallace
Craig Lewis, Public Works Sup

LIBRARY BOARD

Mary Lou Cobb, Chair
James Miller Jr., Vice Chair
Carol Costa, Secretary
Mary Harding, Co-Treas
Christy Woolum - Alt
Susan Webb
Danielle Boylan, Lib Director

FIREWISE COMMITTEE

Lou Larson
Iver Larson
April Muhs
Nuel Wallace
Billie Irwin
Mark Aamodt
Gerard Parrot
Terry Douglas, City Rep
Craig Lewis, Public Works Sup

IT COMMITTEE

Ron Delcamp, Chair
Rod Plank
Dave Wuolle
Nila Jurkovich

It was moved by Councilmember Mercado and seconded by Councilmember Norris to approve the General Service Committee assignments as presented by Mayor Pooler.

Motion carried.

Alta's Sanitary Sewer Project Contract Amendment

It was moved by Councilmember Douglas and seconded by Councilmember Moody to approved the amendment for Alta's contract for the Sanitary Sewer Project as submitted by Alta.

A roll call of the Council showed the following:

Councilmember Norris	"Aye"	Councilmember Delcamp	"Aye"
Councilmember Moody	"Aye"	Councilmember Armstrong	"Aye"
Councilmember Mercado	"Aye"	Councilmember Douglas	"Aye"

Motion carried.

Alta's 2019 Paved Roads Project Contract Amendment

It was moved by Councilmember Delcamp and seconded by Councilmember Douglas to approve the amendment for Alta's contract for the Paved Roads Project as submitted by Alta.

A roll call of the Council showed the following:

Councilmember Douglas	"Aye"	Councilmember Mercado	"Aye"
Councilmember Armstrong	"Aye"	Councilmember Norris	"Aye"
Councilmember Delcamp	"Aye"	Councilmember Moody	"Aye"

Motion carried.

Alta's Shop Storm Drain Project Contract Amendment

Alta had advised this contract did not have a specific contract end date, therefore it did not require an amendment. No action required.

DEQ Sub Award Roadway Surface Remediation Project S484 Amendment #8

For the record, Councilmember Moody stated although she works for this agency, she has no authority or say on the Roadway Surface Remediation Project.

Councilmember Douglas stated that not only does this extend the contract date, they have provided an additional \$1.2 million dollars for roadway surface remediation.

It was moved by Councilmember Douglas and seconded by Councilmember Delcamp to approve Amendment #8 as provided.

A roll call of the Council showed the following:

Councilmember Moody	"Aye"	Councilmember Delcamp	"Aye"
Councilmember Norris	"Aye"	Councilmember Douglas	"Aye"
Councilmember Mercado	"Aye"	Councilmember Armstrong	"Aye"

Motion carried.

City Engineer Request for Qualifications

Councilmember Douglas advised the Council instead of going out for separate Request for Qualifications (RFQ) each time the City has an engineering project, it would be advantageous for the City to have its own engineer secured by in advance of going into large projects. The City will be completing the RFQ process for the EDA Grant for Government Gulch in the near future and it would be best to go through this process at the same time as for the EDA Grant process.

Councilmember Moody advised the Council this process makes sense as it would be more cost effective and would save time for the City for any future projects. Councilmember Moody stated she would like to see the RFQ prior to it being sent to firms and published. City Clerk Jurkovich assured that this would be done.

It was moved by Councilmember Douglas and seconded by Councilmember Moody to move forward on the Request for Qualifications process for an engineering firm for the City.

Motion carried.

ANNOUNCEMENTS AND REPORTS

Councilmember Armstrong

Periodically goes through the bills in its entirety and is happy and proud on the detail of internal controls that are followed by the Clerk's office and personnel. All invoices are signed off and the appropriate general ledger account number is placed on each bill.

Councilmember Mercado

Happy New Year to all.

Councilmember Norris

Sad day for the families that suffered or lost their lives in the recent avalanche.

Mayor Pooler

A special council meeting will be held on Thursday, January 23rd at 6 p.m. to discuss future projects and upcoming projects. This will be a workshop style meeting.

There being no further business to come before the Council at this time, it was adjourned at 6:33 P.M. to meet for the special council meeting on January 23, 2020 and then at its regular time of February 12, 2020.

Mac Pooler, Mayor

ATTEST:

Nila Jurkovich, City Clerk/Treasurer