

MINUTES OF THE REGULAR COUNCIL MEETING/HEARING

June 9, 2021

At 6:00 P.M. the meeting was called to order by Mayor Mac Pooler.

A roll call of the Council resulted as follows:

Terry Douglas
Ron Mercado
Sid Armstrong
Dennis Norris
Ron Delcamp
Anna Moody

Officers present were:

Mayor Mac Pooler, City Clerk /Treasurer Nila Jurkovich, Deputy Clerk Bobbyjean Jurkovich, Chief of Police David Wuolle, Building Official Mark Magnus, Superintendent of Public Works Craig Lewis and Project Manager Rod Plank

Also present: Andy Helkey.

Absent: Planning Consultant Collin Coles.

Mayor Pooler led in the Pledge of Allegiance.

ORAL COMMENTS

No one requested to be on the agenda.

HEARING

The purpose of the hearing is to take public testimony on the proposed budget amendment for the fiscal year 2020-2021.

At 6:03 p.m. it was moved by Councilmember Douglas and seconded by Councilmember Mercado to open the public hearing.

Motion carried.

Councilmember Douglas advised the Council the amendment to the budget is adding dollars in the budget as the City received funds that were unanticipated such as grant funds. This amendment also transfers funds to be expended such as the Local Option Tax (LOT) revenue the City has received. Funds will be expended from the LOT to pay for the chip/ slurry maintenance work the City will be completing this year.

The City has not received any written testimony.

There was no one available in person or by telephone.

Being no questions or public present to provide testimony, at 6:03 p.m. it was moved by Councilmember Delcamp and seconded by Councilmember Douglas to close the hearing and reconvene to regular session. Motion carried.

STAFF REPORTS

All reports were submitted by each department.

Police Chief Wuolle added that the police department is back up to full staff.

Public Works Superintendent Lewis apologized that his report was late, he has been understaffed, trying to get the pool ready to open this week. He tentatively has a person ready to hire as soon as all test results are received. Councilmember Douglas wanted to publicly acknowledge he has not ever seen the cemetery look so great.

Councilmember Delcamp inquired on the dumpster that may be doing some work at the Sunshine Inn. Mr. Magnus will look into it. Councilmember Douglas inquired if the Planning and Zoning would be rolling their June meeting into the training workshop. Mr. Magnus and the City Clerk will look into how to make this happen.

Project Manager Plank advised the City he is working in getting notifications out for those properties that are past their deadlines for sewer line upgrades.

CONSENT CALENDAR

Approval or correction of the minutes of the May 12, 2021 regular council meeting and minutes of the May 20, 2021 special council meeting.

Approval of payment of the bills for the month of May 2021 as presented. (Proving documents on file in the City Clerk's office)

Treasurer's Reports of Income & Expenditure, as submitted.

P&Z Commission minutes from the May 17, 2021 Meeting-Recommendations: None
Report of Commissions and Committees: Building & Planning Committee minutes from the April 19, and the May 6, 2021 meetings. Recommendations: Move forward with advertising the position of building official.

Depot Committee minutes from the May 26, 2021 meeting. Recommendations: None

Administrative Committee minutes from the May 26, 2021 meeting.

Recommendations: 1) Pay the City's share of tax burden to Shoshone County in the amount of \$111,305. 2) Continue with the direction of appointing the deputy clerk as the next city clerk/treasurer upon the retirement of the current city clerk/treasurer.

It was moved by Councilmember Douglas and seconded by Councilmember Armstrong to approve the Consent Calendar as presented.

Motion carried.

OLD BUSINESS

Derek Forseth, Alta Science & Engineering provided the Council with a written update on the following:

Phase 3 Warranty Work Update

One warranty item remains for Phase 3: settling asphalt along the curb at 103 McKinley Ave. We believe it is best to discuss this with Big Sky during the 2020 Paved Roads 1-year warranty walkthrough. Alta will be in contact to schedule the warranty walkthrough for this project, which should occur in August.

Update on the Kellogg LOMR Application

Project is still in the 90-day review period. We expect to hear from FEMA by the end of June.

2021 Chip Seal Road Maintenance

Project is out for bid and includes ~\$500k of roads Chip Seal and Slurry Seal. The pre-bid conference was held via teleconference on May 19th at 2pm. Bids opened on May 26th at 2pm over teleconference.

Update on status of COVID-19 and large Activities within the City.

Mr. Andy Helkey provided the Council with a handout showing where the cases are from the last time the Council met as follows: Total cases nationally; 33,224,075; total deaths nationally 595,625; total cases in Idaho 193,295. Total deaths in Idaho 2,116; Current cases in Shoshone County 2,116; Total Deaths in Shoshone 34.

CDC's figures show 73.2% of Shoshone County residents over the age of 65 are vaccinated. Panhandle Health District is showing 31.3% of the total population has been vaccinated.

Mr. Helkey further stated nationally COVID-19 is on a declining trend with Shoshone County being shown as having the highest cases in the state last week.

Mr. Helkey stated the 3 on 3 basketball tournament is still a go, as Idaho is still in Stage 4.

NEW BUSINESS

Ordinance Amending Fiscal Year 2020-2021 Budget

It was moved by Councilmember Douglas and seconded by Councilmember Douglas to have the proposed ordinance read by title only. Motion carried.

City Clerk/Treasurer Nila Jurkovich read the title of proposed Ordinance #618.

ORDINANCE NO. 618

AN ORDINANCE OF THE CITY OF KELLOGG, IDAHO, AMENDING ORDINANCE NO. 612 THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021: APPROPRIATING ADDITIONAL MONIES THAT HAVE BEEN RECEIVED BY THE CITY OF KELLOGG, IDAHO IN THE SUM OF \$625,000 AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF KELLOGG, IDAHO:

Section 1: That Ordinance No 612, the appropriation ordinance for the City of Kellogg, Idaho for the fiscal year October 1, 2020, and ending September 30, 2021 be and the same is hereby amended as follows:

| <u>Expenses</u> | | <u>Revenues</u> | |
|--------------------------------|---------|-----------------------------|---------|
| LOT Road Maintenance | 440,000 | LOT Approp Fund Bal | 440,000 |
| Admin Prop Tax Payment | 120,000 | Appropriation Fund Balance | 120,000 |
| Police E-Ticket | 35,000 | Police E-Ticket Grant | 35,000 |
| Street Road Maint Seal Coating | 29,000 | Hwy User HB312 Taxes | 29,000 |
| Library Make IT Grant | 1,000 | Lib Idaho Commissions Grant | 1,000 |

Expenditures of the monies will be in accordance with the provisions to be used for authorized activities.

Section 2: This ordinance shall be in full force and effect from and after its passage, approval and publication.

ENACTED by the City Council as an Ordinance of the City of Kellogg on the 9th day of June, 2021.

PASSED under suspension of the rules upon which a roll call vote was duly taken and enacted as an Ordinance of the City of Kellogg at a regular meeting of the City Council held on the 9th day of June, 2021.

APPROVED by the Mayor on the 9th day of June, 2021.

CITY OF KELLOGG

By: _____
Mac Pooler, Mayor

ATTEST:

Nila Jurkovich, Municipal Clerk/Treasurer

It was moved by Councilmember Douglas and seconded by Councilmember Armstrong to pass Ordinance #618 under suspension of the rules. A roll call vote of the Council resulted as follows:

- | | |
|-----------------------|---------------------|
| Council Douglas-Aye | Council Mercado-Aye |
| Council Armstrong-Aye | Council Norris-Aye |
| Council Delcamp- Aye | Council Moody-Aye |

Motion carried.

It was moved by Councilmember Delcamp and seconded by Councilmember Moody to publish Ordinance #618 by Summary prepared by City's Counsel.

Motion carried.

Award Bid to Lowest Responsive Bidder 2021 Road Maintenance Project

City Clerk Jurkovich advised the Council the City's engineer reviewed all bids and provided their results to the City on what bid was the lowest responsive bidder. The bid packet was sent to the City's Attorney for review, and all documents were in order. Poe Asphalt & Paving is the lowest responsive bidder.

It was moved by Councilmember Douglas and seconded by Councilmember Moody to award the bid to Poe Asphalt & Paving as the lowest responsive bidder for the 2021 road maintenance project.

A roll call of the Council showed the following:

| | | | |
|-----------------------|-------|-------------------------|-------|
| Councilmember Mercado | "Aye" | Councilmember Douglas | "Aye" |
| Councilmember Norris | "Aye" | Councilmember Delcamp | "Aye" |
| Councilmember Moody | "Aye" | Councilmember Armstrong | "Aye" |

Motion carried.

Contract for 2021 Road Maintenance Project

City Clerk Jurkovich advised the Council the City engineer received an email showing concern on whether Poe Asphalt & Paving was able to meet Idaho Code's requirement of having 90% of its workforce be from the State of Idaho. Poe Asphalt & Paving representative advised our attorney that they do not have any concerns with meeting Idaho Code's requirement.

Under the advice of the City's attorney and with the concurrence of our engineer, additional language has been added to the agreement. On page 6, 8.02 the additional language states: B. – Contractor certifies that it has reviewed and acknowledges it must comply with the requirements of Idaho Code 44-1001 through 44-1005.

The City Clerk further stated she sent the updated agreement with the additional language to Poe Asphalt & Paving today so they were aware prior to tonight's council meeting.

It was moved by Councilmember Douglas and seconded by Councilmember Delcamp to approve the agreement as updated by the City's attorney and enter into the agreement with Poe Asphalt & Paving.

A roll call of the Council showed the following:

| | | | |
|-----------------------|-------|-------------------------|-------|
| Councilmember Norris | "Aye" | Councilmember Delcamp | "Aye" |
| Councilmember Moody | "Aye" | Councilmember Armstrong | "Aye" |
| Councilmember Mercado | "Aye" | Councilmember Douglas | "Aye" |

Motion carried.

Notice To Proceed for the 2021 Road Maintenance Project

It was moved by Councilmember Armstrong and seconded by Councilmember Douglas to authorize the mayor or council president to execute the Notice To Proceed once the required documents are returned to the City by Poe Asphalt & Paving.

A roll call of the Council showed the following:

| | | | |
|-----------------------|-------|-------------------------|-------|
| Councilmember Norris | “Aye” | Councilmember Delcamp | “Aye” |
| Councilmember Moody | “Aye” | Councilmember Armstrong | “Aye” |
| Councilmember Mercado | “Aye” | Councilmember Douglas | “Aye” |

Motion carried.

3-Gate Contract for Upgrading City Website

The IT Committee had previously recommended to the Council to approve the upgrade to the City’s website, as the website will then be ADA compliant.

It was moved by Councilmember Armstrong and seconded by Councilmember Norris to approve the agreement in the amount of \$3,480 with 3-Gate for upgrading the City’s website.

A roll call of the Council showed the following:

| | | | |
|-----------------------|-------|-------------------------|-------|
| Councilmember Norris | “Aye” | Councilmember Delcamp | “Aye” |
| Councilmember Moody | “Aye” | Councilmember Armstrong | “Aye” |
| Councilmember Mercado | “Aye” | Councilmember Douglas | “Aye” |

Motion carried.

ANNOUNCEMENTS AND REPORTS

Councilmember Norris

The City is looking good. Everyone should keep a close eye this year as we enter into the fire season. It could be a very devastating year.

Councilmember Mercado

The City is looking good.

Councilmember Moody

The HVAC system repairs will be nice to have completed.

Mayor Pooler

Took a ride with Chief Wuolle and looked at properties that needed attention. Chief Wuolle advised the Council eight letters were sent out and the majority of the properties were on properties that had absent homeowners. Also the City will be planting trees in the planter strip at 139 Mission.

There being no further business to come before the Council at this time, it was adjourned at 6:26 P.M. to meet for the regular time of July 14, 2021.

Mac Pooler, Mayor

ATTEST:

Nila Jurkovich, City Clerk/Treasurer