

Minutes of Public Works Committee Meeting

April 4, 2019

Meeting called to order 4:00 PM by Committee Chair Rod Plank

Members Present:

Ron Mercado

Dennis Norris

Craig Lewis

Guest: Terry Douglas

Agenda Items:

Proposed 2019-2020 Budget

Brief discussion of general budget considerations which Craig is preparing now. Overall condition of fleet, number of vehicles and status. No action

New Equipment

- ¾ Ton Pickup needed to replace 1998 ½ ton pickup which is worn out and unsuitable for the department's needs. Terry Douglas mentioned that it may be possible to find a used truck from another public entity. Craig will explore options for replacement and recommend best solution prior to budget submission No action
- Backhoe is also nearing end of its useful life. Craig will investigate possible replacements including possibility of loader/backhoe combo, or perhaps a small excavator and make recommendation. Agenda item #4 – Winter rental of loader, was rolled into this discussion due to the possibility of a dual-purpose loader/backhoe being considered. No action

Asphalt Maintenance Plan

Craig reported that he is preparing a plan for some initial work this year. Phase 1 area of the current sewer & roads project will be the focus along with some trouble spots on other older sections. He is recommending fog sealing as the preferred method. LOT fund was discussed and the work is well within the current fund balance. Craig will get a cost estimate for budgetary consideration and will try to defray some of the cost by having city crew members provide traffic control for the work. No action

Sanitation Routes and Pickup Days

Craig provided an update on the new sanitation truck that is in Kentucky at the present time have some prep work done. He will fly down there to inspect the truck and get some training on its operation next week. The truck will have some additional prep work done and be delivered toward the end of May.

The new truck will change the crew assignment and the amount of time spent in all areas of town. This will eventually require a change in the routes and days of the week for the various parts of town. We also discussed the possible need for amending the sanitation ordinance to address location of pickup to standardize where all cans should be placed by patrons and other considerations. These will be considered once the truck is in use and the needed adjustments can be identified. No action

Temporary Winter Employee

This topic will be reassessed once the impact on sanitation staffing with the new sanitation truck is better understood. This may free up the needed time for winter street maintenance that a temporary employee would provide.

Building Repair/Replacement

There is a need for long term planning to construct an additional building to house the new sanitation truck and other public works equipment. Due to its size the new sanitation truck will have to be stored in the current trolley shed which separates it from the area where all the other vehicles are stored. The best solution would be a new structure on property near the current public works buildings on East Portland Ave. This will be a future investment that is not critical at this time. There are some current issues with insulation and roofing on the main shop and the sand shed. Craig will try to get costs for this prepared for the budget submission. No action

Trolley Shed Improvements/repairs

The main door to the trolley shed is in disrepair and will need attention in order to protect our investment in the new truck. In addition, the roof has some leaks that will need to be addressed, but Craig believes his crew can do most of this work. No action

Meeting was adjourned at 5:30 PM

Rod Plank