



16 W Market Ave
Kellogg, ID 83837
208-786-7231
www.kellogg.lili.org

NOTICE

Board of Trustees Meeting
16 West Market

September 8, 2020
3:00 P.M.

Board Meeting Agenda

A) CALL TO ORDER

B) ROLL CALL

C) CONSENT CALENDAR

All items under C-Consent Calendar are considered routine by the Board of Trustees and will be enacted upon by one motion in the form listed below. If discussion is desired, by a Trustee, the item will be removed from the Consent Calendar and be considered at its appropriate place in the Agenda. (*Action Item*)

1. Approval or correction of the June 9, 2020 and July 14, 2020 board meeting minutes
2. City of Kellogg Financial Reports
3. Library Revenues & Expenditures

D) MOTION ON CONSENT CALENDAR

E) DIRECTORS REPORT

Open discussion on Report items.

F) OLD BUSINESS

1. Library Furniture (*Action Item*)

G) NEW BUSINESS

1. Youth Services Assistant Job description, Revision (*Action Item*)
2. Circulation Assistant Job Description, Revision (*Action Item*)
3. Discussion on Facebook Policy
4. Opening/Closing Procedures (*Action Item*)
5. Friends of the Kellogg Library Update

Due to the COVID-19 Pandemic, public attendance is available via teleconference only. Members of the public wishing to participate are invited to join the meeting from your tablet, smartphone, or computer,

www.freeconferencecall.com Meeting ID: librarydirector1

You can also dial in using your phone: (701) 802-5275

Access Code: 6579649

The Kellogg Public Library is accessible to persons with disabilities. Any person needing accommodations to participate in the above noticed meeting should contact the Kellogg Public Library, 208-786-7231, at least 48 hours prior to the meeting.

Posted Thursday 3 September 2020