

MINUTES OF THE REGULAR COUNCIL MEETING

December 13, 2017

The meeting was called to order by Mayor Pooler at 6:00 p.m.

A roll call of the Council resulted as follows:

Sid Armstrong
Ron Mercado
Terry Douglas
Joan Head
Dennis Norris
Ron Delcamp

Officers present were:

Rod Plank, Project Manager
Building Official Mark Magnus
Chief of Police David Wuolle
Superintendent of Public Works Craig Lewis
Planning Consultant Collin Coles
City Clerk/Treasurer Nila Jurkovich

Councilmember Ron Mercado led the Pledge of Allegiance.

ORAL COMMUNICATIONS

The gentlemen present stated they had just moved into to Kellogg, and wanted to be involved and know what was happening within the City. The Mayor and Council welcomed them into town.

STAFF REPORTS

All reports have been submitted, further comments and questions are as follows.

Police Chief Dave Wuolle advised the blight issue at 139 W. Mission went to Pre-Trial conference. The attorney has requested pictures of the property, as the owner has stated they are cleaning up the property.

Councilmember Mercado inquired on a new patrol officer being hired.

Police Chief Wuolle stated that Patrick Rowe will start on December 26, 2017 and is certified, ready to be placed out on the street.

Building Official Mark Magnus has issued a building permit for the Lincoln School.

Councilmember Head inquired why the Silver Valley Chamber's sign is the only sign that was allowed to stay near the freeway. Project Manager Rod Plank thought it may be due to a historic matter, Councilmember Douglas stated that the sign was the only sign that was not in Amex Foster's way for their construction of the wall.

CONSENT CALENDAR

All items listed under Consent Calendar are considered routine by the City Council and will be enacted by one motion in the form listed below. If discussion is desired, by a Council Member, the item will be removed from the Consent Calendar and be considered at its appropriate place in the Agenda.

1. Approval or correction of the minutes of the November 8, 2017 regular council meeting and minutes of the November 15, 2017 special council meeting.
 2. Approval of payment of the bills for the month of November 2017 as presented. (Proving documents on file in the City Clerk's office)
 3. Treasurer's Reports of Income & Expenditure.
 4. P&Z Commission minutes from November 20, 2017 Meeting.
- Recommendations: 1) Council to accept nominations for the Planning and

Zoning and the Fair Hosing Advisory ADA Board as follows: Chairperson to be Francie Pooler and Co-Chairperson to be Dan Ruff.

5. Report of Commissions and Committees:

Public Works Committee Meeting minutes from the November 13, 2017 Meeting.

Recommendation: 1) Consider the review of the garbage ordinance to consider allowing outside recycling companies to operate within the City. 2) Consideration to re-instate the pool user fees for the summer of 2018.

Traffic Safety Meeting minutes from November 27, 2017 Meeting. No recommendations.

Mayor Pooler commented on the Public Works Committee recommendations, stating that at this time, the process for outside recycling companies and pool user fees for the summer of 2018 will continue with the current process the City is following now.

It was moved by Councilmember Mercado and seconded by Councilmember Douglas to approve the Consent Calendar as presented along with Mayor Pooler's clarification of the recommendations by the Public Works Committee. Motion carried.

OLD BUSINESS

EPA Roadway Project & Sewer Project Update – Alta Science & Engineering

Phase 2: Knife River is in a winter shutdown.

Phase 3: Big Sky is in a winter shutdown.

Furthermore, Mr. Scott Brown provided information to the Council for items #4 and #5 under New Business, stating that the add alternates would be adding more roads for Phase 2 and Phase 3. These items were advertised with the base bids for each phase, and were bid as add alternates.

Councilmember Armstrong shared his concern on not having the actual document in front of him to review.

Explanation on this included that although the paper process is through a Change Order, this portion of Phase 2 and Phase 3 work had been already bid out during the original bid process. The City has included work as Add Alternates that is over the base bid. This process is normally performed through a Change Order that is discussed in the weekly construction meetings and then processed with the Mayor's signature. Since the work being performed will begin in the spring of 2018, the Clerk had requested that this go through the City Council meeting, as there would not be a stop in the construction by doing so. It was stressed that this work is in the project's budget.

Ratification of Decision to Enter Into Longwell Trapp Contract

Due to the timing of the ICDBG award announcement for the pool ADA improvements through the Department of Commerce, this was placed on the agenda for the November 15th special council meeting. This has been placed on the regular council meeting agenda for ratification of the decision to enter into the contract with Longwell & Trapp.

It was moved by Councilmember Delcamp and seconded by Councilmember Douglas to ratify the decision to enter into the contract with Longwell & Trapp.

Motion carried.

Ratification of Decision to Enter Into Panhandle Area Council Contract

Due to the timing of the request from Panhandle Area Council to extend their Administrative Contract for the Wastewater Collection System Upgrades Projects #ICDBG-15-I-08-PF through December 31, 2018, this was placed on the agenda for the November 15th special council meeting. This has been placed on the regular council meeting agenda for ratification of the decision to extend the contract with Panhandle Area Council.

It was moved by Councilmember Douglas and seconded by Councilmember Delcamp to ratify the decision to extend the contract with Panhandle Area Council.

Motion carried.

NEW BUSINESS

Approval of 2018 Liquor, Beer & wine Licenses, as submitted at the November meeting:

2018 Liquor Licenses						
	Liquor	Wine By the Drink	Wine	Beer Class A	Beer Class B	Beer Class C
Best Shots	X					X
Broken Wheel	X				X	
Cameron Conoco			X	X		
Casa De Oro		X			X	
Dirty Ernies	X					X
Eddie Joe's	X					X
Hill Street Depot	X					X
Inland Lounge	X					X
Kellogg Elks Lodge #1841	X					X
Kellogg Superstop			X	X		
Longshot Saloon	X					X
Moose Creek Grill		X				X
Mtn. Café					X	
Radio Brewery		X				X
F&B, LLC (Silver Mtn)	X					X
WGG Steins's IGA #102			X	X		
Sunshine Inn	X					X
The Gondolier			X	X		
Wildcat Pizza					X	
Yoke's Pac 'n Save			X	X		
Galena Ridge		X			X	
Village Management		X		X		

It was moved by Councilmember Douglas and seconded by Councilmember Mercado to approve the above listed applications for 2018 liquor, beer and wine licenses upon proof of proper state and county licenses and payment of fees to the City. Motion carried.

Consideration of Panhandle Area Council Membership Dues for 2017/2018

After discussion on the dues requested, it was moved by Councilmember Douglas and seconded by Councilmember Norris to pay dues to the Panhandle Area Council in the amount of \$258.10. Motion carried.

Consideration of the Paved Roads Engineering Contract with Alta Science & Engineering

After discussion on the paved roads engineering contract with Alta Science & Engineering it was moved by Councilmember Douglas and seconded by Councilmember to enter into the contract as described.

It was moved by Councilmember Douglas and seconded by Councilmember Mercado to enter into the Paved Roads Engineering Agreement with Alta Science and Engineering. A roll call vote of the Council resulted as follows:

Norris-Aye,	Head-Aye
Douglas-Aye,	Armstrong-Aye
Mercado-Aye,	Delcamp-Aye

Motion carried.

Consideration to award the remaining Phase 2 Add Alternate Roadway segments to Knife River's Bid

Mr. Scott Brown from Alta Science & Engineering explained this in his Phase 2 update.

It was moved by Councilmember Douglas and seconded by Councilmember Delcamp to award the remaining roads segments to KnifeRiver, with the bid amount of \$778,116.60.

A roll call vote of the Council resulted as follows:

Norris-Aye,	Head-Aye
Douglas-Aye,	Armstrong-Aye
Mercado-Aye,	Delcamp-Aye

Motion carried.

Consideration to award the remaining Phase 3 Add Alternate Roadway segments to Big Sky's Bid

Discussion was held in Mr. Scott Brown's explanation in his Phase 3 update.

It was moved by Councilmember Delcamp and seconded by Councilmember Douglas to award the remaining roads segments to Big Sky, with the bid amount of \$198,678.11.

A roll call vote of the Council resulted as follows:

Norris-Aye,	Head-Aye
Douglas-Aye,	Armstrong-Aye
Mercado-Aye,	Delcamp-Aye

Motion carried.

Consideration to renew Wardner Peak Radio Site Agreement with Bureau of Land Management

Council President Douglas advised the Council that this is an additional five year lease with the Bureau of Land Management. They have asked us to provide their agency with the increase we are requesting. Normally it has been a three per cent increase each year. Currently the annual rate is \$710.28. Council President Douglas recommended a five per cent increase each year, for the next five year term.

It was moved by Councilmember Norris and seconded by Councilmember Douglas to enter into the five year lease with the Bureau of Land Management in incremental increases of five per cent each year.

A roll call vote of the Council resulted as follows:

Norris-Aye,	Head-Aye
Douglas-Aye,	Armstrong-Aye
Mercado-Aye,	Delcamp-Aye

Motion carried.

Consideration of Silver Valley Economic Development Corp. 2018 Membership

After discussion on the membership dues requested by the Silver Valley Economic Development Corporation, it was moved by Councilmember Douglas and seconded by Councilmember Mercado to pay membership dues to the Silver Valley Economic Development Corporation in the amount of \$250.00. Motion carried.

ANNOUNCEMENTS & REPORTS

Councilmember Delcamp

Appreciates the reindeer being hooked up, and understands that the piece of equipment that has been used in past years is no longer working. Public Works had to wait for time and other means to place the reindeer. Happy Holidays to all.

Councilmember Norris

The City's dinner was nice. Wishing all a safe and Happy Holidays.

Councilmember Head

Thanked the City for the kindness during her loss of family. Merry Christmas!

Councilmember Douglas

Everyone in the City has been busy. Besides the other revenue matters that have previously been discussed, the City Clerk has been advising the Council on the high collection amount that is outstanding debt for sewer and sanitation accounts. A monthly report will be provided to the Council and the unpaid debt has now hit \$100,000. The Administrative Committee will place emphasis on securing a collection agreement with Central Shoshone Water District which will incorporate water shut offs when city customers do not pay their city utility bills.

Councilmember Mercado

The weather has been very accommodating from the winter we had last year. The Christmas Parade was very enjoyable. Happy Holidays!

Councilmember Armstrong

Met with Shoshone County regarding the upcoming tax appeal hearing. They are anticipating an analysis of the financial appraisal, the previous appraiser had backed out. Therefore, the hearing was postponed until a new appraiser is secured.

Mayor Pooler

Merry Christmas and a Happy New Year. 2018 will bring a larger project yet. The City anticipates the project will be finalized in 2018.

There being no further business to come before the Council at this time, the meeting was adjourned at 6:39 P.M.

Mac Pooler, Mayor

ATTEST:

Nila Jurkovich, Clerk/Treasurer