

MINUTES OF THE REGULAR COUNCIL MEETING

February 14, 2018

At 6:00 P.M. the meeting was called to order by Mayor Mac Pooler.

A roll call of the Council resulted as the following present:

Ron Mercado
Joan Head
Dennis Norris
Ron Delcamp

Councilmembers Terry Douglas and Sid Armstrong were absent.

Officers present were:

Mayor Mac Pooler
Project Manager Rod Plank
Building Official Mark Magnus
Chief of Police David Wuolle
Superintendent of Public Works Craig Lewis
City Clerk /Treasurer Nila Jurkovich

Planning Consultant Collin Coles was absent.

Guest Carol Lewis led the Pledge of Allegiance.

ORAL COMMENTS

Nancy Mabile provided the Mayor and Council with a Strength, Weakness, Opportunity, Threat Worksheet that she asked each to complete and turn in to the Nila Jurkovich, City Clerk by February 28th, as Nancy is working on the completion of a five-year strategy and with Silver Valley Economic Development Corporation. Nila will forward the worksheets to Nancy.

STAFF REPORTS

Building Official Mark Magnus

The classes in Pocatello were informative. The area of city impact work is moving right along.

Superintendent of Public Works Craig Lewis

Mission Avenue is holding up with the work that was performed with the grader.

CONSENT CALENDAR

1. Approval or correction of the minutes of the January 10, 2018 regular council meeting
2. Approval of payment of the bills for the month of January 2018 as presented. (Proving documents on file in the City Clerk's office)
3. Treasurer's Reports of Income & Expenditure, as submitted.
4. Ratify the Mayor's Oath of Office given by the City Clerk.
5. P&Z Commission minutes Meeting-No January Meeting Scheduled.
6. Report of Commissions and Committees:
Building & Planning Committee Meeting minutes from the January 8, 2018 meeting. Recommendations: 1) Continue the work on ways to earn Community Rating System (for relief in flood insurance premiums) points for each annual recertification visit. 2) City Planner to meet with County Planning & Zoning Director to discuss the Area of Impact, have the Land Use hearing along with the Area of Impact hearing before the P&Z in February, and the hearing before the Council in March.
Administrative Committee Meeting minutes from the January 17, 2018 meeting.

- Recommendations: 1) Have City's Attorney review Short Term Rental ordinance to make necessary changes to clarify continued sanitation services requirement with no interruption of services allowed.
2) Accept Fiscal Year 2016-2017 Audit as prepared by Magnuson McHugh.

It was moved by Councilmember Mercado and seconded by Councilmember Delcamp to approve the Consent Calendar as presented. Motion carried.

OLD BUSINESS

EPA Road Remediation & Sewer Project– Alta Engineering

No one was present from Alta Engineering. Derek Forseth has provided an informational memo for the council for New Business, Item #4.

Mayor Pooler advised the Council each contractor should be providing the City with their proposed 2018 construction plan.

Mayor Pooler stated he had met with Dan McCracken, DEQ to discuss the curbs on Mission and Mullan Avenue. The Roads Board will be providing the City with a letter, and it appears the Roads Board will be picking up the cost for the curbs on Mission and Mullan Avenue, since the curb and road are considered a one piece structure. Derek Forseth and KnifeRiver will need to discuss the work and prepare the necessary documents to move forward.

Councilmember Mercado shared his concerns on the pavement which included compaction failure along with potential problems with the paving down the road. Mercado is concerned and the paving company should pay more attention to compaction and other elements during their paving.

Superintendent Craig Lewis stated the City shared its concerns with KnifeRiver and their company was immediately in contact with the paving sub-contractor, which acknowledged the problem and will be working on a corrective plan.

NEW BUSINESS

Consideration on the ADA Transition Plan

Panhandle Area Council Representative Nancy Mabile presented the City Community Accessibility Plan book for the ICDB Grants the City received from the Department of Commerce.

Ms. Mabile thanked those who worked on this Plan to make certain it was completed. Ms. Mabile stressed to the City that this book needs to stay available with the City along with being updated throughout the upcoming years, as it can be used for other grants that may be awarded to the City.

It was moved by Councilmember Delcamp and seconded by Councilmember Mercado to accept the final Transition Plan as presented by Nancy Mabile.

A roll call of the Council showed:

Delcamp – Aye	Norris – Aye
Head – Aye	Mercado – Aye

Motion carried.

Consideration to Accept the Fair Housing Proclamation

Ms. Mabile advised the Council this proclamation is the annual proclamation that is a requirement of the ICDB Grants. Once accepted a copy of this proclamation will need to be placed in the Community Accessibility Plan book.

FAIR HOUSING MONTH PROCLAMATION

WHEREAS, April 2018 marks the 50th anniversary of the passage of Title VIII of the Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act; and

WHEREAS, the Idaho Human Rights Commission Act has prohibited discrimination in housing since 1969; and

WHEREAS, equal opportunity for all-regardless of race, color, religion, sex, disability, familial status or national origin-is a fundamental goal of our nation, state and city; and

WHEREAS, equal access to housing is an important component of this goal-as fundamental as the right to equal education and employment; and

WHEREAS, housing is a critical component of family and community health and stability and

WHEREAS, housing choice impacts our children's access to education, our ability to seek and retain employment options, the cultural benefits we enjoy, the extent of our exposure to crime and drugs, and the quality of health care we receive in emergencies; and

WHEREAS, the laws of this nation and our state seek to ensure such equality of choice for all transactions involving housing; and

WHEREAS, ongoing education, outreach and monitoring are key to raising awareness of fair housing principles, practices, rights and responsibilities; and

WHEREAS, only through continued cooperation, commitment and support of all Idahoans can barriers to fair housing be removed;

NOW, THEREFORE, I, Mac Pooler, Mayor, City of Kellogg, Idaho, do hereby proclaim April 2018 to be

FAIR HOUSING MONTH

In the City of Kellogg, Shoshone County, State of Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand at the City of Kellogg, in City Hall on this 14th day of February in the year of our Lord 2018.

Mac Pooler, Mayor

Nila Jurkovich
City Clerk/Treasurer

It was moved by Councilmember Norris and seconded by Councilmember Delcamp to accept the Proclamation as read by the City Clerk Nila Jurkovich. Motion carried.

Consideration on the City/Central Shoshone County Water District Collection Agreement

Mayor Pooler advised the Council on the discussion that was held with the Water District Board on Monday evening. Although their Board was not favorable in assisting the City, they were willing to form a committee to discuss such an agreement. Mayor Pooler further advised the Council that the same agreement is working well between the City of Post Falls and two separate Water Districts that serve the citizens of Post Falls.

Consideration on the new application through USDA RD for the Sewer Project

In his absence, Mr. Forseth provided information for the Council's review. Mr. Forseth has requested the Council to consider submitting an additional application to USDA RD in the amount of \$700,000 which will provide an estimated 15% contingency that could be used for unforeseen changes that may come up with the remaining sewer work.

Mr. Forseth and the City has held discussions with Mr. Howard Lunderstadt, USDA RD and after detailed information was provided to Mr. Lunderstadt on how and why this amount was arrived at, he is in agreement with the amount along with the need for the City to move forward with this request.

The additional funds will not be utilized if not needed.

It was moved by Councilmember Delcamp and seconded by Councilmember Mercado to move forward on the new USDA RD application in the amount of \$700,000 which will give an estimated 15% contingency for the remaining sewer project.

A roll call of the Council showed:

Delcamp – Aye	Norris – Aye
Head – Aye	Mercado – Aye

Motion carried.

Interim Lender for the Second Sewer Loan for \$2.54 million, 18 month term

City Clerk Nila Jurkovich advised the Council that per the direction from the City's Bond Counsel, Danielle Quade, the City Council can select the bank institution for the second sewer loan. It is the City's desire to have everything in place with the bank loan by March. Currently, the City has \$1.9 million grant money left, and it is anticipated that the sewer loan funds will need to be available as early as May, and may be June, depending when the contractors will be able to start construction. The City Clerk has been in contact with Howard Lunderstadt from USDA RD, and he in agreement with this approach and was the person who provided the City with the loan amount the City would need to secure. This is within the scope of what the citizens voted in favor of at the November 2014 bond election.

It was moved by Councilmember Norris and seconded by Councilmember Delcamp to select Columbia Bank as the bank for the second sewer loan in the amount of \$2.54 million dollars and for a term of 18 months.

A roll call of the Council showed:

Delcamp – Aye	Norris – Aye
Head – Aye	Mercado – Aye

Motion carried.

Updated Internet Pricing from Frontier Communications

Councilmember Delcamp reminded the Council that the discussion originally went before the I T Committee, and the recommendation to the Council was to move forward when the monthly price was approximately \$120 without a multi-year contract.

Councilmember Delcamp further stated it is not wise to burden a future council with this a multiple year contract. It was the consensus to return the discussion back to the I T Committee to look at other options.

ANNOUNCEMENTS AND REPORTS

Councilmember Mercado

We did not have much of a winter this year. It is his desire for the City to start moving forward with upgrades such as with Teeters Field. Possible work would include redoing the restrooms and concession stand.

Mayor Pooler stated that the partnership with the School has been good, although they have stated they have no additional funds for work at the Teeters Field. The cooperation between the City and School during the work on the grandstand roof is a good example.

Councilmember Norris

The City has another busy year ahead of us.

Councilmember Delcamp

Thanked the Public Work's Department for the work completed on the Gazebo roof, it looks great.

Mayor Pooler

Echoed Councilmember Norris' comment on a busy year ahead of us. There is lots to do, and the support from the staff, committees and council has made the projects as good as they are.

There being no further business to come before the Council at this time, it was adjourned at 6:36 P.M. to meet at its regular time of March 14, 2018.

Mac Pooler, Mayor

ATTEST:

Nila Jurkovich, City Clerk/Treasurer